

Financial statements

Pictou County Shared Services Authority

March 31, 2013

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Independent auditors' report

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To the Chairman and Members of the
Pictou County Shared Services Authority

We have audited the accompanying consolidated financial statements of the Pictou County Shared Services Authority, which comprise the consolidated statement of financial position as at March 31, 2013, and the consolidated statements of financial activities, changes in net financial assets and changes in cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the consolidated financial statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Pictou County Shared Services Authority as at March 31, 2013, and the consolidated results of its operations, changes in net financial assets and changes in cash flow for the year then ended in accordance with Canadian public sector accounting standards.

Other matters

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements taken as a whole. The supplementary information included on Pages 11 to 31 is presented for purposes of additional information and is not a required part of the consolidated financial statements. Such supplementary information has been subjected to the auditing procedures applied, only to the extent necessary to express an opinion in the audit of consolidated financial statements taken as a whole.

Grant Thornton LLP

New Glasgow, Canada
December 18, 2013

Chartered Accountants

Pictou County Shared Services Authority
Consolidated statement of financial activities

March 31

2013

2012

	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Revenue			
Planning and Administration	\$ 1,042,122	\$ 1,019,936	\$ 924,404
Solid Waste Management System	4,612,171	4,532,620	4,426,376
East River Environmental Control Centre	1,762,330	2,019,741	1,792,363
	<u>7,416,623</u>	<u>7,572,297</u>	<u>7,143,143</u>
Expenditures			
Planning and Administration	1,010,122	933,297	908,118
Solid Waste Management System	4,392,301	4,636,671	4,262,600
East River Environmental Control Centre	1,537,830	1,760,795	1,744,793
	<u>6,940,253</u>	<u>7,330,763</u>	<u>6,915,511</u>
Excess of revenue over expenditures	<u>\$ 476,370</u>	<u>\$ 241,534</u>	<u>\$ 227,632</u>

Surplus			
Beginning of year		\$ 12,551,869	\$ 12,324,237
Excess of revenue over expenditures			
Planning and Administration		86,639	16,286
Solid Waste Management System		(104,051)	163,776
East River Environmental Control Centre		258,946	47,570
		<u>241,534</u>	<u>227,632</u>
		<u>\$ 12,793,403</u>	<u>\$ 12,551,869</u>

Pictou County Shared Services Authority
Consolidated statement of changes in net financial assets

March 31	2013	2012
Excess of revenue over expenditures	<u>\$ 241,534</u>	<u>\$ 227,632</u>
Acquisition of tangible capital assets	(676,880)	(565,962)
Disposition of tangible capital assets	293,845	-
Amortization expense	<u>698,305</u>	<u>714,531</u>
	<u>315,270</u>	<u>148,589</u>
Change in prepaid expenditures	<u>2,755</u>	<u>(14,401)</u>
Change in net financial assets	559,559	361,800
Net financial assets, beginning of year	<u>2,120,124</u>	<u>1,758,324</u>
Net financial assets, end of year	<u>\$ 2,679,683</u>	<u>\$ 2,120,124</u>

Pictou County Shared Services Authority
Consolidated statement of changes in cash flow

March 31

2013

2012

Increase (decrease) in cash

Operating activities

Excess of revenue over expenditures	\$ 241,534	\$ 227,632
Amortization	698,305	714,531
Receivables	121,798	312,099
Prepaid expenditures	2,755	(14,401)
Payables and accruals	67,670	(661,442)
	<u>1,132,062</u>	<u>578,419</u>

Capital activities

Acquisition of tangible capital assets	(676,880)	(565,962)
Disposition of tangible capital assets	293,845	-
Capital funding to be applied	(251,779)	495,395
	<u>(634,814)</u>	<u>(70,567)</u>

Net increase in cash

497,248 507,852

Cash

Beginning of year	2,514,341	2,006,489
End of year	<u>\$ 3,011,589</u>	<u>\$ 2,514,341</u>

Unrestricted cash	\$ 1,638,178	\$ 1,254,870
Restricted cash (Note 2)	1,373,411	1,259,471
	<u>\$ 3,011,589</u>	<u>\$ 2,514,341</u>

Pictou County Shared Services Authority

Notes to consolidated financial statements

March 31, 2013

1. Summary of significant accounting policies

The consolidated financial statements of the Pictou County Shared Services Authority have been prepared by management to conform in all material respects to generally accepted accounting principles for local governments using the standards established by the Public Sector Accounting Board ("PSAB") of the Canadian Institute of Chartered Accountants. Significant aspects of the accounting policies adopted by the Authority are as follows:

Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenues, expenses and changes in fund balances and in financial position of the reporting entity. The activities under the control of the Board, and included in the reporting entity, are the Planning and Administration operating fund, Planning and Administration capital fund, Planning and Administration special reserve fund, Solid Waste Management operating fund, Solid Waste Management capital fund, Solid Waste Management special reserve funds, East River Environmental Control Centre operating fund and East River Environmental Control Centre capital fund.

Fund accounting

The Pictou County Shared Services Authority follows the fund basis of accounting. A fund is a self balancing set of accounts set up for a specific purpose. Funds within the consolidated financial statements consist of the operating funds, capital funds and reserve funds. Transfers between funds are recorded as adjustments to the appropriate fund balance. Interdepartmental and organizational transactions and balances have been eliminated.

The operating funds reflect the financial activities associated with the provision of the services of each of the three divisions. The capital funds reflect the financial activities associated with the acquisition and funding of capital assets. The reserve funds reflect funds authorized by the Authority to be set aside for the funding of future operations or capital assets.

Revenue and expenditure

Major revenue and expenditure items are recorded on an accrual basis.

Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the assets. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over the estimated useful life as follows:

	<u>Years</u>
Buildings	25 - 40
Land improvements	30
Compost carts	20
Paving	15 - 25
Machinery	10 - 15
Equipment	3 - 40

A full year of amortization is recorded in the year of acquisition. Construction in progress is not amortized until the asset is available for productive use.

Financial instruments

The Authority's financial instruments consist of cash, restricted cash, receivables, trade payables and capital funding to be applied and are carried at cost which approximates their fair values.

Pictou County Shared Services Authority

Notes to consolidated financial statements

March 31, 2013

1. Summary of significant accounting policies (continued)

Use of estimates

The preparation of consolidated financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenue and expenditures during the reporting period. Actual results could differ from those estimates.

2. Restricted cash

Certain cash of the Solid Waste Management System is restricted in its use, either by Provincial regulations, or by decisions of the Authority. Funds reserved for the landfill closure and post closure care can only be used for those purposes, further to Provincial regulations.

Restricted cash balances are as follows:

	2013	2012
Capital reserve fund cash (landfill closure)	\$ 550,962	\$ 443,182
Operating reserve funds	822,449	816,289
	<u>\$ 1,373,411</u>	<u>\$ 1,259,471</u>

3. Property and equipment

a) Planning and Administration

			2013	2012
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Land	\$ 57,173	\$ -	\$ 57,173	\$ 57,173
Buildings	253,149	170,512	82,637	88,966
Paving	8,791	4,747	4,044	4,396
Equipment	53,911	25,087	28,824	5,060
	<u>\$ 373,024</u>	<u>\$ 200,346</u>	<u>\$ 172,678</u>	<u>\$ 155,595</u>

b) Solid Waste Management System

			2013	2012
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Land	\$ 53,053	\$ -	\$ 53,053	\$ 53,053
Land Improvements	796,268	348,852	447,416	459,549
Buildings	2,740,919	837,357	1,903,562	1,894,186
Compost carts	1,932,041	1,297,742	634,299	715,283
Paving	287,077	130,722	156,355	175,492
Machinery	513,663	260,157	253,506	301,729
Equipment				
Operating	273,324	166,389	106,935	107,484
Recycling	64,879	52,200	12,679	307,173
Compost	1,350,330	1,186,810	163,520	190,884
	<u>\$ 8,011,554</u>	<u>\$ 4,280,229</u>	<u>\$ 3,731,325</u>	<u>\$ 4,204,833</u>

Pictou County Shared Services Authority
Notes to consolidated financial statements

March 31, 2013

3. Property and equipment (continued)

c) East River Environmental Control Centre

			2013	2012
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Building	\$ 1,604,433	\$ 403,197	\$ 1,201,236	\$ 1,241,348
Equipment	8,938,849	4,014,907	4,923,942	4,659,223
Construction in progress	21,428	-	21,428	104,880
	<u>\$ 10,564,710</u>	<u>\$ 4,418,104</u>	<u>\$ 6,146,606</u>	<u>\$ 6,005,451</u>
Total	\$ 18,949,288	\$ 8,898,679	\$ 10,050,609	\$ 10,365,879

4. Operating reserve – Solid Waste Management System

	2013	2012
Balance, beginning of year	\$ 816,289	\$ 978,680
Interest earned on reserve fund	6,160	6,629
Transfer to operating fund	-	(169,000)
Balance, end of year	<u>\$ 822,449</u>	<u>\$ 816,289</u>

5. Closure Reserve (Landfill closure and post-closure costs)

Canadian Public Sector Accounting Standard 3270 requires the establishment of a reserve to fund landfill closure expenditures, the costs required to physically cover the active section of the site, and the estimate of the costs required to monitor and maintain the site once it can no longer accept waste. The estimate of the costs have been developed internally by Pictou County Solid Waste Management staff and cover an estimated monitoring period of thirty years. This site has reached its effective capacity and stopped accepting material on December 31, 2005 leaving twenty-four years of post closure costs to be reserved. At March 31, 2013, the liability for closure reserve was fully funded as shown below.

Special Reserve Fund – Capital Reserve:

Special reserve fund balance - March 31, 2012	\$ 816,928
Interest	14,075
Expenditures – Transfer to Operating Fund	<u>(26,980)</u>
Special reserve fund balance - March 31, 2013	804,023
Expenditures to come (24 years of discounted cash flows)	<u>(660,286)</u>
Excess of special reserve fund over expenditures to come – March 31, 2013	<u>\$ 143,737</u>

Assets to Fund Closure in the Special Reserve Fund:

Cash	\$ 550,962
Due from operating fund	2,720
Due from capital fund	<u>250,341</u>
Special reserve fund – Total assets – March 31, 2013	<u>\$ 804,023</u>

Pictou County Shared Services Authority

Notes to consolidated financial statements

March 31, 2013

6. Commitments

During fiscal 2013, the East River Environmental Control Centre division commenced two construction projects that are expected to be completed in fiscal 2014. The forcemain project incurred actual costs of \$13,583 during fiscal 2013. Costs estimated to be incurred after HST rebate in fiscal 2014 are \$239,417 for total estimated project costs of approximately \$253,000. The headworks valve project incurred costs of \$7,845 during fiscal 2013. Costs estimated to be incurred after HST rebate in fiscal 2014 are \$32,155 for total estimated project costs of approximately \$40,000. Funding of \$204,500 was received during the year from municipal units.

Effective October 1, 2012, Pictou County Shared Services Authority entered into a five year contract with Atlantic Supermarket Contractors Ltd. for the collection of bluebag recycling material. Over the term of the contract, Pictou County Shared Services Authority is committed to paying \$3,302,918, plus applicable taxes, as follows:

Year 1 -	\$622,120
Year 2 -	\$640,783
Year 3 -	\$660,007
Year 4 -	\$679,807
Year 5 -	\$700,201

7. Pension plan

The Authority has a defined contribution pension plan for permanent employees, equally funded by employer and employee contributions. The 2013 pension expense totalled \$69,132 (2012 - \$92,010).

8. Related parties transactions

The following table summarizes the Authority's related party transactions with municipal units during the year:

	2013	2012
Revenue		
Planning and administration	\$ 855,641	\$ 778,427
Solid waste management	1,416,515	1,211,063
East River environmental control centre	1,555,840	1,551,801
East River environmental control centre - capital funding	204,500	363,500

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

At the end of the year, the amounts due from and (to) municipal units are as follows:

Planning and administration	\$ 186,414	\$ (37,283)
Solid waste management	245,632	(7,988)
East River environmental control centre	(4,432)	68,607

Any participating municipal unit is entitled to request a curtailment of or withdrawal from any shared service being provided to it by the Pictou County Shared Services Authority. The manner and timing of such curtailment or withdrawal shall be negotiated between the municipal unit and the Board of Directors, following the analysis and recommendations of the Chief Operating Officer. The requesting municipal unit shall be financially responsible for all direct and indirect costs of such curtailment or withdrawal.

9. Comparative figures

Certain of the prior year numbers have been adjusted for presentation in the current consolidated financial statements.

Pictou County Shared Services Authority

Notes to consolidated financial statements

March 31, 2013

10. Subsequent event

Subsequent to the fiscal 2013 year end, the planning and development division of Pictou County Shared Services Authority was effectively closed. The services provided by the planning and development division will be carried out by the individual municipal units. The administrative support previously provided from the Stellarton office has been moved to Pictou County Solid Waste administration office.

Pictou County Shared Services Authority
Planning and administration
Operating fund statement of financial position

March 31	2013	2012
Assets		
Cash	\$ -	\$ 107,394
Receivables		
Municipal units	192,201	-
Trade	21,447	10,549
East River Environmental Control Centre	27,978	49,212
Solid Waste Management System	46,427	62,603
Prepaid expenditures	29,183	24,311
	<u>\$ 317,236</u>	<u>\$ 254,069</u>
Liabilities		
Bank indebtedness	\$ 16,095	\$ -
Payables and accruals		
Trade	175,812	198,296
Special reserve fund	21,650	21,650
	<u>213,557</u>	<u>219,946</u>
Fund balance	<u>103,679</u>	<u>34,123</u>
	<u>\$ 317,236</u>	<u>\$ 254,069</u>

Pictou County Shared Services Authority
Planning and administration
Operating fund statement of financial activities

March 31

2013

2012

		Budget	Actual	Actual
Revenue				
	Page			
Town of New Glasgow		\$ 299,164	\$ 299,164	\$ 291,280
Town of Stellarton		130,561	130,561	120,615
Town of Trenton		76,093	76,093	82,717
Town of Westville		94,306	94,306	90,288
Town of Pictou		128,896	128,896	101,299
County of Pictou		128,621	128,621	92,228
		<u>855,641</u>	<u>855,641</u>	<u>778,427</u>
Fire inspection		60,062	68,900	38,229
Building permits		80,000	51,408	66,410
Subdivision processing fees		10,000	8,100	7,200
Subdivision - County		28,919	28,919	28,058
Sundry		7,500	6,988	8,080
		<u>1,042,122</u>	<u>1,019,936</u>	<u>924,404</u>
Expenses				
Administration	15	254,030	221,100	144,848
Operations	15	64,900	35,107	39,336
Overhead	15	57,700	62,338	49,636
Wages and employee benefits	15	633,492	600,549	666,352
Amortization		-	14,203	7,946
		<u>1,010,122</u>	<u>933,297</u>	<u>908,118</u>
Excess of revenue over expenses		<u>32,000</u>	<u>86,639</u>	<u>16,286</u>
Financing, transfers and amortization				
Amortization		-	14,203	7,946
Capital out of revenue		(32,000)	(31,286)	(20,495)
Net transfer and amortization		<u>(32,000)</u>	<u>(17,083)</u>	<u>(12,549)</u>
Change in operating fund balance		<u>\$ -</u>	69,556	3,737
Operating fund balance, beginning of the year			<u>34,123</u>	<u>30,386</u>
Operating fund balance, end of the year			<u>\$ 103,679</u>	<u>\$ 34,123</u>

Pictou County Shared Services Authority
Planning and administration
Capital fund statement of financial position

March 31	2013	2012
Assets		
Property, at cost		
Land	\$ 57,173	\$ 57,173
Buildings	253,149	253,149
Paving	8,791	8,791
Equipment	53,911	22,625
	<u>373,024</u>	<u>341,738</u>
Less: accumulated amortization	<u>(200,346)</u>	<u>(186,143)</u>
	<u>\$ 172,678</u>	<u>\$ 155,595</u>

Fund balance		
Investment in capital assets	<u>\$ 172,678</u>	<u>\$ 155,595</u>

Pictou County Shared Services Authority
Planning and administration
Investment in capital assets

March 31	2013	2012
Balance, beginning of year	<u>\$ 155,595</u>	<u>\$ 143,046</u>
Transfers from operating fund		
Capital out of revenue	31,286	20,495
Amortization	<u>(14,203)</u>	<u>(7,946)</u>
Net transfers	<u>17,083</u>	<u>12,549</u>
Balance, end of year	<u>\$ 172,678</u>	<u>\$ 155,595</u>

Pictou County Shared Services Authority
Planning and administration
Special reserve fund statement of financial position

March 31	2013	2012
Assets		
Due from Planning and Administration operating fund	\$ 21,650	\$ 21,650
Fund balance		
Reserve for future operations	\$ 21,650	\$ 21,650

Pictou County Shared Services Authority
Planning and administration
Schedule of special reserve fund balance

March 31	2013	2012
Balance, beginning and end of year	\$ 21,650	\$ 21,650

Pictou County Shared Services Authority

Planning and administration

Schedules to the operating fund statement of financial activities

March 31

2013

2012

	Budget	Actual	Actual
Administration			
Consulting	\$ 88,500	\$ 97,272	\$ 18,450
Financial services	15,000	8,728	9,041
Information technology services	20,730	20,679	20,296
Legal services	76,000	52,378	29,795
Library	1,400	-	2,474
Miscellaneous			
Sundry	7,200	7,040	6,941
Repairs	7,000	2,972	1,726
Meeting expense	-	950	492
Board development	-	-	478
Office equipment	8,000	728	27,897
Office supplies	12,500	13,717	10,573
Photocopying	8,500	9,191	8,159
Postage	8,200	6,489	6,738
Safety supplies	1,000	956	1,788
	<u>\$ 254,030</u>	<u>\$ 221,100</u>	<u>\$ 144,848</u>
Operations			
Advertising	\$ 4,000	\$ 334	\$ 2,243
Printing and mapping equipment	-	7,005	6,645
Printing and mapping supplies	9,000	389	730
Staff development	32,500	14,688	13,315
Travel	19,400	12,691	16,403
	<u>\$ 64,900</u>	<u>\$ 35,107</u>	<u>\$ 39,336</u>
Overhead			
Fuel	\$ 1,000	\$ 2,475	\$ 859
Insurance	20,000	22,945	19,338
Maintenance	15,300	17,000	10,748
Power	11,000	8,594	9,831
Telephone	10,400	11,324	8,860
	<u>\$ 57,700</u>	<u>\$ 62,338</u>	<u>\$ 49,636</u>
Wages and benefits			
Wages	\$ 549,462	\$ 520,241	\$ 579,095
Canada Pension Plan and Employment			
Insurance premiums	33,294	30,166	30,446
Workers compensation	7,198	6,770	8,542
Group insurance	12,331	13,945	14,017
Pension	31,207	29,427	34,252
	<u>\$ 633,492</u>	<u>\$ 600,549</u>	<u>\$ 666,352</u>

Pictou County Shared Services Authority
Solid Waste Management
Operating fund statement of financial position

March 31	2013	2012
Assets		
Cash	\$ 833,665	\$ 574,905
Receivables		
Municipal units	257,710	93,750
Trade	171,520	198,725
Resource Recovery Fund Board	99,342	150,392
Prepaid expenditures	16,650	24,000
	<u>\$ 1,378,887</u>	<u>\$ 1,041,772</u>
Liabilities		
Payables and accruals		
Trade	\$ 446,977	\$ 349,156
East River Environmental Control Centre	-	49
Planning and administration division	46,427	62,603
Capital reserve fund	77,993	-
Closure reserve fund	2,720	50,373
	<u>574,117</u>	<u>462,181</u>
Fund balance	<u>804,770</u>	<u>579,591</u>
	<u>\$ 1,378,887</u>	<u>\$ 1,041,772</u>

Pictou County Shared Services Authority
Solid Waste Management
Operating fund statement of financial activities

March 31

2013

2012

		Budget	Actual	Actual
Revenue				
Landfill	Page			
Residential collection	20	\$ 916,445	\$ 916,454	\$ 886,441
Tipping fees		2,580,381	2,447,723	2,616,356
Sundry	20	91,167	126,408	55,479
Waste reduction programs				
Recycling collection	20	532,566	532,569	351,407
Recycled material		-	960	1,175
Resource Recovery Fund Board and other contributions	20	491,692	420,837	495,876
		<u>4,612,171</u>	<u>4,444,941</u>	<u>4,416,734</u>
Expenses				
Landfill				
Collection contract		899,946	906,436	890,933
Closure activities		40,250	26,980	61,422
Administration	21	76,800	58,457	53,853
Operations	21	1,354,610	1,173,811	1,217,519
Overhead	21	80,600	69,664	70,404
Wages and employee benefits	22	461,695	416,406	373,140
Waste reduction programs				
Administration	22	74,500	70,410	57,114
Operations	22	43,200	30,637	29,351
Overhead	22	6,616	6,879	7,752
Wages and employee benefits	22	223,047	216,282	206,735
Recycling collection				
Administration	23	500	608	560
Operations	23	714,958	649,410	421,569
Overhead	23	4,000	4,950	4,978
Wages and employee benefits	23	99,795	93,483	176,118
Composting operations				
Administration	24	13,500	12,317	1,812
Operations	24	122,500	102,309	129,967
Overhead	24	27,100	19,917	23,568
Wages and employee benefits	24	148,785	130,870	130,733
Amortization		-	353,199	406,272
Capital debt payments - principal and interest		84,120	83,568	85,899
		<u>4,476,421</u>	<u>4,426,392</u>	<u>4,348,499</u>
Excess of revenue over expenditures		<u>135,750</u>	<u>18,549</u>	<u>68,235</u>
Financing, transfers and amortization				
Transfer from reserve for operations		40,250	26,980	230,422
Amortization		-	353,199	406,272
Capital out of revenue		(176,000)	(173,549)	(254,987)
Net financing, transfers and amortization		<u>(135,750)</u>	<u>206,630</u>	<u>381,707</u>
Change in operating fund balance		<u>-</u>	<u>225,179</u>	<u>449,942</u>
Operating fund balance, beginning of year		<u>-</u>	<u>579,591</u>	<u>129,849</u>
Operating fund balance, end of year		<u>\$ -</u>	<u>\$ 804,770</u>	<u>\$ 579,591</u>

Pictou County Shared Services Authority
Solid Waste Management
Capital fund statement of financial position

March 31	2013	2012
Assets		
Property, at cost		
Land	\$ 53,053	\$ 53,053
Land improvements	796,268	786,597
Buildings	2,740,919	2,620,561
Compost carts	1,932,041	1,916,423
Paving	287,077	287,076
Machinery	513,663	630,424
Equipment		
Operating	273,324	245,432
Recycling	64,879	603,719
Compost	1,350,330	1,387,700
	<u>8,011,554</u>	<u>8,530,985</u>
Less: accumulated amortization	<u>(4,280,229)</u>	<u>(4,326,152)</u>
	<u>\$ 3,731,325</u>	<u>\$ 4,204,833</u>

Liabilities		
Current		
Long term debt due within one year	\$ 35,765	\$ 73,032
Payable to closure reserve (page 25)	<u>214,576</u>	<u>250,341</u>
Fund balance		
Investment in capital assets	<u>3,480,984</u>	<u>3,881,460</u>
	<u>\$ 3,731,325</u>	<u>\$ 4,204,833</u>

Pictou County Shared Services Authority
Solid Waste Management
Investment in capital assets

March 31	2013	2012
Balance, beginning of year	\$ 3,881,460	\$ 3,959,726
Financing and transfers		
Capital expenditures from operations	173,549	254,987
Amortization	(353,199)	(406,272)
Repayment of capital debt	73,019	73,019
Disposal of assets, net book value	<u>(293,845)</u>	<u>-</u>
Net financing and transfers	<u>(400,476)</u>	<u>(78,266)</u>
Balance, end of year	<u>\$ 3,480,984</u>	<u>\$ 3,881,460</u>

Pictou County Shared Services Authority
Solid Waste Management
Reserve fund statement of financial position

March 31

2013

2012

	Reserve for operations	Reserve for capital	Closure reserve	Total	Total
Assets					
Cash	\$ 822,449	\$ -	\$ 550,962	\$ 1,373,411	\$ 1,269,471
Due from operating fund	-	77,993	2,720	80,713	50,373
Due from capital fund	-	-	250,341	250,341	323,373
	<u>\$ 822,449</u>	<u>\$ 77,993</u>	<u>\$ 804,023</u>	<u>\$ 1,704,465</u>	<u>\$ 1,633,217</u>
Fund balance	<u>\$ 822,449</u>	<u>\$ 77,993</u>	<u>\$ 804,023</u>	<u>\$ 1,704,465</u>	<u>\$ 1,633,217</u>

Pictou County Shared Services Authority
Solid Waste Management
Schedule of reserve fund balance

March 31

2013

2012

	Reserve for operations	Reserve for capital	Closure reserve	Total	Total
Balance, beginning of year	\$ 816,289	\$ -	\$ 816,928	\$ 1,633,217	\$ 1,641,117
Revenue					
Interest - external	6,160	-	3,526	9,686	9,642
Transfers from (to) other funds					
Interest earned from loans to capital fund	-	-	10,549	10,549	12,880
Transfer to operating fund	-	-	(26,980)	(26,980)	(230,422)
Proceeds from sale of assets	-	77,993	-	77,993	-
Net transfers	-	77,993	(16,431)	61,562	(217,542)
Change in reserve fund balance	6,160	77,993	(12,905)	71,248	(207,900)
Balance, end of year	<u>\$ 822,449</u>	<u>\$ 77,993</u>	<u>\$ 804,023</u>	<u>\$ 1,704,465</u>	<u>\$ 1,633,217</u>

Pictou County Shared Services Authority**Solid Waste Management****Schedules to the operating fund statement of financial activities**

March 31

2013

2012

	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Residential collection revenue			
Municipality of the County of Pictou	\$ 529,950	\$ 529,952	\$ 534,175
Town of Trenton	63,352	63,352	58,676
Town of Stellarton	116,167	116,169	108,698
Town of Pictou	90,217	90,217	81,478
Town of Westville	84,259	84,259	77,772
Pictou Landing First Nations	16,065	16,065	16,065
Seniors' residential complexes	5,500	5,520	857
Other collection	10,935	10,920	10,720
	<u>\$ 916,445</u>	<u>\$ 916,464</u>	<u>\$ 886,441</u>
Sundry revenue			
Property lease revenue	\$ -	\$ 2,792	\$ -
Weighing revenue	3,000	3,100	4,180
Compost sales	13,000	15,623	11,249
Compost bin sales	2,000	2,656	1,460
Interest	5,000	7,003	4,198
Recycling materials and other revenue	30,000	57,269	4,400
Municipal contributions - recycling truck	38,167	37,965	39,992
	<u>\$ 91,167</u>	<u>\$ 126,408</u>	<u>\$ 65,479</u>
Recycling collection revenue			
Municipality of the County of Pictou	\$ 256,337	\$ 256,316	\$ 172,013
Town of New Glasgow	117,942	117,944	77,682
Town of Trenton	28,700	28,700	18,654
Town of Stellarton	53,426	53,428	34,535
Town of Pictou	38,417	38,417	25,234
Town of Westville	37,764	37,764	23,289
	<u>\$ 532,586</u>	<u>\$ 532,569</u>	<u>\$ 351,407</u>
Resource Recovery Fund Board and other contributions			
Programs	\$ 169,992	\$ 165,473	\$ 180,297
Diversion credits	321,600	255,364	315,579
	<u>\$ 491,592</u>	<u>\$ 420,837</u>	<u>\$ 495,876</u>

Pictou County Shared Services Authority
Solid Waste Management
Schedules to the operating fund statement of financial activities

March 31

2013

2012

	Budget	Actual	Actual
Landfill expenditures			
Administration			
Bad debts	\$ 3,500	\$ 76	\$ 1,361
Bank charges	10,000	7,016	8,402
Commission development	8,500	6,258	6,481
Meeting expense	3,000	1,794	1,968
Miscellaneous	2,000	922	1,276
Office supplies	15,800	11,250	18,259
Professional fees	34,000	31,141	16,106
	<u>76,800</u>	<u>58,457</u>	<u>53,853</u>
Operations			
Construction and demolition site	30,000	10,632	4,546
CFC removal	600	375	551
Cleaning ponds	7,250	7,716	-
Fuel	60,000	41,206	43,781
Hauling contract	217,000	191,916	195,185
Illegal dumping	12,000	1,436	3,678
Priestville maintenance	25,000	152	-
Research and development	10,000	5,600	2,628
Repairs and maintenance			
Equipment	50,000	46,351	48,442
Roads and buildings	30,000	29,020	28,004
Site container/SPCA	2,400	2,205	2,025
Site vehicle	10,760	10,521	6,040
Tipping fees	873,600	812,434	857,404
Surface water treatment	26,000	14,035	25,235
Water testing	-	212	-
	<u>1,354,610</u>	<u>1,173,811</u>	<u>1,217,519</u>
Overhead			
Clothing	4,600	3,482	3,172
Insurance	21,000	22,903	27,725
Light and power	20,000	17,214	16,783
Safety supplies	5,000	5,067	3,860
Staff training	20,000	12,618	12,471
Telephone	8,000	8,021	6,260
Travel	2,000	259	133
	<u>80,600</u>	<u>69,564</u>	<u>70,404</u>

Pictou County Shared Services Authority
Solid Waste Management
Schedules to the operating fund statement of financial activities

March 31

2013

2012

	Budget	Actual	Actual
Landfill expenditures (continued)			
Wages and employee benefits			
Wages	392,989	355,824	311,220
Canada Pension Plan and Employment			
Insurance premiums	23,997	21,468	19,533
Workers' compensation	11,872	12,573	12,807
Group insurance	12,592	8,088	9,836
Pension	20,245	18,453	19,744
	<u>461,695</u>	<u>416,406</u>	<u>373,140</u>
Landfill expenditures - total	\$ 1,973,705	\$ 1,718,238	\$ 1,714,916
Waste reduction programs			
Administration			
Advertising	\$ 70,000	\$ 66,766	\$ 51,454
Miscellaneous	1,000	556	473
Office supplies	3,500	3,098	5,187
	<u>74,500</u>	<u>70,410</u>	<u>57,114</u>
Operations			
Clothing	2,200	2,174	1,848
Fuel	14,000	9,686	10,945
Household hazardous waste collection	12,000	7,616	5,532
RREB expenses	7,000	5,267	6,532
Travel	4,000	2,294	2,376
Vehicle repairs and maintenance	4,000	3,600	2,119
	<u>43,200</u>	<u>30,637</u>	<u>29,351</u>
Overhead			
Insurance	716	797	2,279
Telephone	5,800	6,082	5,473
	<u>6,516</u>	<u>6,879</u>	<u>7,752</u>
Wages and employee benefits			
Wages	186,674	180,611	172,833
Canada Pension Plan and Employment			
Insurance premiums	12,601	12,351	11,779
Workers' compensation	6,251	6,970	7,265
Group insurance	5,922	4,710	3,990
Pension	11,599	11,640	10,868
	<u>223,047</u>	<u>216,282</u>	<u>206,735</u>
Waste reduction programs - total	\$ 347,263	\$ 324,208	\$ 300,952

Pictou County Shared Services Authority

Solid Waste Management

Schedules to the operating fund statement of financial activities

March 31

2013

2012

	Budget	Actual	Actual
Recycling collection			
Administration			
Miscellaneous	\$ 500	\$ 508	\$ 560
Operations			
Clothing	2,400	1,740	2,355
Fuel	39,000	30,500	71,204
Hauling blue bag	56,165	42,685	42,233
Processing fee	230,503	194,219	198,623
Recycling collection contract	324,390	324,390	-
Rentals	1,000	1,564	260
Repairs and maintenance	60,000	53,055	104,930
Safety supplies	1,500	1,257	1,964
	<u>714,958</u>	<u>649,410</u>	<u>421,569</u>
Overhead			
Insurance	4,000	4,950	4,978
Wages and employee benefits			
Wages	79,800	78,837	150,443
Canada Pension Plan and Employment			
Insurance premiums	5,866	5,389	10,408
Workers' compensation	3,359	2,748	6,074
Group insurance	6,859	2,507	3,594
Pension	3,911	4,002	4,599
	<u>99,795</u>	<u>93,483</u>	<u>175,118</u>
Recycling collection - total	<u>\$ 819,253</u>	<u>\$ 748,351</u>	<u>\$ 602,225</u>

Pictou County Shared Services Authority
Solid Waste Management
Schedules to the operating fund statement of financial activities

March 31

2013

2012

	Budget	Actual	Actual
Composting operations			
Administration			
Miscellaneous	\$ 500	\$ 376	\$ 310
Office supplies	13,000	11,941	1,302
	<u>13,500</u>	<u>12,317</u>	<u>1,612</u>
Operations			
Clothing	2,000	1,519	1,361
Fuel	24,000	16,623	17,873
Lab costs	4,000	1,349	2,463
Leachate trucking and treatment	6,000	5,808	6,536
Mini bins	-	4,380	21,003
Operations material	9,000	8,604	3,741
Rentals	1,500	1,595	1,415
Repair and maintenance			
Equipment	32,000	25,867	38,049
Building and grounds	30,000	27,754	28,183
Safety supplies	3,000	1,434	2,475
Screening	2,500	263	5,000
Technical support	8,000	7,093	1,838
Travel	500	20	30
	<u>122,500</u>	<u>102,309</u>	<u>129,967</u>
Overhead			
Insurance	5,000	3,460	5,533
Staff training	1,200	45	1,612
Telephone	900	1,372	700
Light & power	20,000	15,040	15,723
	<u>27,100</u>	<u>19,917</u>	<u>23,568</u>
Wages and employee benefits			
Wages	127,532	111,221	114,678
Canada Pension Plan and Employment			
Insurance premiums	8,936	6,799	7,075
Workers' compensation	4,395	4,208	5,088
Group insurance	3,200	3,565	1,394
Pension	4,722	5,077	2,498
	<u>148,785</u>	<u>130,870</u>	<u>130,733</u>
Composting operations - total	<u>\$ 311,885</u>	<u>\$ 265,413</u>	<u>\$ 285,860</u>

Pictou County Shared Services Authority
Solid Waste Management
Note to the capital fund

March 31, 2013

1. Long term debt - Solid Waste Management Capital Fund

Payable in capital reserve from the capital fund to finance recycling trucks. Debt is repayable in equal annual instalments over five years, plus semi-annual interest payments. The Municipal Units have agreed to fund the principal and interest payments. During the year, the loan was repaid.

	2013	2012
Town of New Glasgow	\$ -	\$ 19,615
Town of Stellarton	-	8,462
Town of Pictou	-	5,267
Town of Westville	-	3,923
	<u>-</u>	<u>37,267</u>
Borrowing for replacement of administration building, repayable over ten years in annual principal instalments of \$35,765, bearing interest at varying rates:	<u>250,341</u>	<u>286,106</u>
	250,341	323,373
Principal repayable within one year	<u>35,765</u>	<u>73,032</u>
	<u>\$ 214,576</u>	<u>\$ 250,341</u>

Principal repayments over the next five years:

2014	\$ 35,765
2015	\$ 35,765
2016	\$ 35,765
2017	\$ 35,765
2018	\$ 35,765

This interfund debt is eliminated in the consolidated financial statements.

Pictou County Shared Services Authority
East River Environmental Control Centre
Operating fund statement of financial position

March 31

2013

2012

Assets		
Cash	\$ 820,608	\$ 572,571
Receivables		
Solid Waste Management System	-	49
Other	41,915	452,517
Prepaid expenditures	17,278	17,555
	<u>\$ 879,801</u>	<u>\$ 1,042,692</u>

Liabilities		
Payables and accruals		
Trade	\$ 249,634	\$ 257,303
Planning and administration division	27,976	49,212
Payable to capital fund	243,616	495,395
	<u>521,228</u>	<u>801,910</u>
Fund balance	<u>358,573</u>	<u>240,782</u>
	<u>\$ 879,801</u>	<u>\$ 1,042,692</u>

**Pictou County Shared Services Authority
 East River Environmental Control Centre
 Operating fund statement of financial activities**

March 31

2013

2012

		Budget	Actual	Actual
Revenue				
	Page			
Town of New Glasgow		\$ 761,926	\$ 761,926	\$ 749,427
Town of Stellarton		354,794	354,794	335,872
Town of Trenton		140,897	140,897	144,193
Town of Westville		148,551	148,551	157,632
Municipality of the County of Pictou		149,672	149,672	164,677
NSPC Generating Plant		1,990	1,990	1,990
Sundry		-	5,632	2,654
		<u>1,557,830</u>	<u>1,563,462</u>	<u>1,556,445</u>
Expenses				
Administration	29	106,399	82,066	78,279
Operating	29	690,989	667,989	663,493
Repair and maintenance	29	205,900	190,185	228,427
Supplies	29	94,182	90,388	86,614
Wages and employee benefits	30	419,770	399,264	387,667
Amortization		-	330,903	300,313
Contingency fund		20,590	-	-
		<u>1,537,830</u>	<u>1,760,795</u>	<u>1,744,793</u>
Excess (deficiency) of revenue over expenses		<u>20,000</u>	<u>(197,333)</u>	<u>(188,348)</u>
Financing and transfers				
Capital out of revenue		(20,000)	(15,779)	(54,562)
Amortization		-	330,903	300,313
		<u>(20,000)</u>	<u>315,124</u>	<u>245,751</u>
Net change in operating fund balance		-	117,791 *	67,403
Operating fund balance, beginning of year		-	240,782	183,379
Operating fund balance, end of year		<u>\$ -</u>	<u>\$ 358,573</u>	<u>\$ 240,782</u>

**Pictou County Shared Services Authority
East River Environmental Control Centre
Capital fund statement of financial position**

March 31	2013	2012
Assets		
Receivables		
Due from operating fund	\$ 243,616	\$ 495,395
Property, at cost		
Buildings	1,604,433	1,604,434
Equipment	8,938,849	8,383,339
Construction in progress	21,428	104,880
	10,564,710	10,092,653
Less: accumulated amortization	(4,418,104)	(4,087,202)
	6,146,606	6,005,451
	\$ 6,390,222	\$ 6,500,846
Liabilities		
Deferred capital funding	\$ 243,616	\$ 495,395
Fund balance		
Investment in capital assets	6,146,606	6,005,451
	\$ 6,390,222	\$ 6,500,846

**Pictou County Shared Services Authority
East River Environmental Control Centre
Investment in capital assets**

March 31	2013	2012
Balance, beginning of year	\$ 6,005,451	\$ 6,015,284
Financing and transfers		
Funding from Municipal units	204,500	363,500
Funding from federal and provincial governments	495,395	367,813
Amortization	(330,903)	(300,313)
Capital out of revenue	15,779	54,562
Funding received in excess of assets acquired	(243,616)	(495,395)
Net financing and transfers	141,155	(9,833)
Balance, end of year	\$ 6,146,606	\$ 6,005,451

Pictou County Shared Services Authority
East River Environmental Control Centre
Schedules to the operating fund statement of financial activities

March 31

2013

2012

	Budget	Actual	Actual
Administration			
Advertising	\$ 2,000	\$ 1,080	\$ 2,230
Bank charges	500	151	326
Rail leases	3,499	3,782	3,127
Courses and conferences	11,000	4,122	3,972
Insurance	32,100	31,871	29,813
Meetings	200	-	-
Office supplies	10,300	5,064	12,598
Professional fees	35,000	24,735	23,785
Information technology services	9,800	9,724	2,294
Safety supplies	1,100	789	-
Travel	900	768	134
	<u>\$ 106,399</u>	<u>\$ 82,066</u>	<u>\$ 78,279</u>
Operating			
Clothing	\$ 3,650	\$ 2,691	\$ 2,610
Heat	13,193	8,749	9,785
Lights and power	421,000	427,067	430,511
Front end loader	6,000	9,497	3,527
Pumping station vehicle	6,500	3,195	3,725
Miscellaneous	1,400	632	589
Plant vehicle	6,500	4,917	3,750
Biosolid disposal	156,220	139,693	143,632
Biosolid stabilization	58,126	55,187	48,938
Telephone	8,700	9,031	8,161
Water	9,700	7,330	8,265
	<u>\$ 690,989</u>	<u>\$ 667,989</u>	<u>\$ 663,493</u>
Repairs and maintenance			
Site maintenance	\$ 8,900	\$ 9,945	\$ 10,017
Repairs and maintenance - plant	135,000	104,296	138,728
Repairs and maintenance - collection system	62,000	75,944	79,662
	<u>\$ 205,900</u>	<u>\$ 190,185</u>	<u>\$ 228,427</u>
Supplies			
Chlorine	\$ 18,252	\$ 17,825	\$ 17,370
Cleaning supplies	1,500	1,717	1,310
Lab supplies	17,151	15,257	12,828
Polymer	33,789	33,872	32,557
Dechlorination expense	23,490	21,717	22,549
	<u>\$ 94,182</u>	<u>\$ 90,388</u>	<u>\$ 86,614</u>

Pictou County Shared Services Authority
East River Environmental Control Centre
Schedules to the operating fund statement of financial activities

March 31

2013

2012

	Budget	Actual	Actual
Wages and employee benefits			
Wages	\$ 363,070	\$ 345,486	\$ 337,205
Canada Pension Plan and Employment Insurance premiums	17,600	16,878	15,570
Workers' compensation	4,400	4,573	4,163
Group insurance	12,700	11,724	11,680
Pension	22,000	20,603	19,049
	<u>\$ 419,770</u>	<u>\$ 399,264</u>	<u>\$ 387,667</u>

Pictou County Shared Services Authority

Schedule of Capital Projects Funding

March 31, 2013

	Total	Municipal	Provincial	Capital out of Revenue
Planning and Administration				
Computer software	\$ 31,286	\$ -	\$ -	\$ 31,286
Solid Waste Management				
Outdoor camera	3,752			3,752
Transfer station additions	116,606			116,606
Fencing	9,683			9,683
All terrain vehicle	12,926			12,926
Computer software	9,177			9,177
Magnet	5,788			5,788
Compost carts	15,617			15,617
	<u>173,549</u>			<u>173,549</u>
East River Environmental Control Centre				
Centrifuge	448,378	247,168	201,210	
Forcemain - Bridge Avenue	91,392	91,392		
Flow meter	2,857			2,857
Chlorotatic valve	6,067			6,067
Electric panel	6,855			6,855
Forcemain - George Street bridge (in progress)	13,583	13,583		
Headworks valve (in progress)	7,845	7,845		
	<u>576,977</u>	<u>359,988</u>	<u>201,210</u>	<u>15,779</u>
Total	<u>\$ 781,812</u>	<u>\$ 359,988</u>	<u>\$ 201,210</u>	<u>\$ 220,614</u>