

Memorandum of Understanding Steering Committee Meeting
Wednesday, June 24, 2015 at 9:30am
Municipality of the County of Pictou - Council Chambers

In attendance:

Municipality of the County of Pictou	Warden Ronald Baillie Councillor Deborah Wadden Brian Cullen, CAO
Town of New Glasgow	Councillor Jack Lewis Lisa MacDonald, CAO
Town of Pictou	Mayor Joe Hawes Councillor Cam Beaton Scott Conrod, CAO
Town of Stellarton	Mayor Joe Gennoe Councillor Denise Taylor Joyce Eaton, Town Clerk

Sean Lui, MOU Policy and Research Assistant

Observers in Attendance:

Town of Pictou	Councillor Alta Munroe Councillor Bob Naylor
Town of New Glasgow	Councillor Trudy Vince Councillor Nancy Dicks
Municipality of the County of Pictou	Councillor Scott Johnson
NS Department of Municipal Affairs	Emily Pond

Regrets

Mayor Barrie MacMillan

Call to Order

Warden Baillie called the meeting to order.

Approval of Agenda

Motion: To approve the Agenda.

Moved: Mayor Joe Hawes

Seconded: Councillor Cam Beaton

Motion Approved.

Approval of Minutes – June 2, 2015

Motion: To approve the Minutes for June 2, 2015.

Moved: Councillor Deborah Wadden

Seconded: Councillor Denise Taylor

Motion Approved.

Business Arising from the Minutes

a. Report on NSGEU Meeting

CAO Cullen advised the Committee that the three CAOs meet with the NSGEU Local President, Mike McKenzie and the Regional Employee Relations Officer, Jim Gosse. The Union respects where the MOU Committee is in the process and they want to be involved in the process as the Committee moves forward.

b. Report on June 16, 2015 Stepping Up Conference

CAO MacDonald distributed the local and provincial media recap on the event as well as the powerpoint presentation delivered by Danny Graham from Engage Nova Scotia. Overall, the feedback from the conference and the MOU presentation was well received.

c. Update on Staff Work

i. Financial Analysis – CAO Conrod

CAO Conrod updated the Committee on the financial work being completed by Sean Lui related to the Tangible Capital Asset plan and analysis.

ii. Human Resource Study – CAO MacDonald

CAO MacDonald advised the Committee of the draft Grant Thornton Administration report being received and the draft document will be discussed during the in-camera portion of the meeting.

- iii. **Governance Study – CAO Cullen**
CAO Cullen advised that we should receive a draft report from Grant Thornton late this week or early next week.
- iv. **Electronic Voting – Clerk Eaton**
Town Clerk Eaton updated that the sub-committee has held four meetings to date and currently awaiting information from other areas within the province that have completed e-voting. The goal is to have another meeting and complete a draft report for the Committee’s consideration.
- v. **Communications – CAO MacDonald**
CAO MacDonald distributed the communications report and reviewed the key points of the material.
- vi. **Engineering – Five Year Capital Investment Plan – CAO Conrod**
CAO Conrod advised that a meeting was held with Town Engineer Earl MacKenzie and CAO Lisa MacDonald regarding the engineering workplan. Earl MacKenzie is now allocating two complete days each week to the MOU project and engineering workplan.

New Business

a. Scheduling of Next Meeting Date

Tuesday, July 14th at 9:30am at the Municipality of the County of Pictou Council Chambers.

b. Meeting with Minister Furey

Warden Baillie outlined that it is probably time to approach the Minister for another meeting to update him on our process and progress to date. The goal is to have a meeting with him prior to our next MOU Steering Committee meeting date. Emily Pond requested that a letter be sent to the Minister requesting a meeting.

Warden Baillie advised a letter was received from the Department of Municipal Affairs and they requested the outstanding \$50,000 be returned to the Department from the original \$150,000 allocation.

Motion: To go into the Private Session.

Moved: Councillor Cam Beaton

Seconded: Councillor Deborah Wadden

Motion Approved.

Recommendations from Private Session

Motion: To send the Letter to Department of Municipal Affairs regarding the Request for Legislation.

Moved: Councillor Cam Beaton

Seconded: Councillor Denise Taylor

Motion Approved.

Adjournment

Motion: To adjourn the meeting.

Moved: Councillor Cam Beaton

Seconded: Mayor Joe Hawes

Motion Approved.