

Memorandum of Understanding Steering Committee Meeting
Wednesday, February 18, 2015 at 9:30am
Municipality of the County of Pictou - Council Chambers

In attendance:

Municipality of the County of Pictou	Warden Ronald Baillie Councillor Deborah Wadden Brian Cullen, CAO
Town of New Glasgow	Mayor Barrie MacMillan Councillor Jack Lewis Lisa MacDonald, CAO
Town of Pictou	Mayor Joe Hawes Councillor Cam Beaton Scott Conrod, CAO
Town of Stellarton	Mayor Joe Gennoe Councillor Denise Taylor Joyce Eaton, Town Clerk

Observers in Attendance:

Town of Pictou	Councillor Alta Munroe Councillor Lynn Vigneault Councillor Bob Naylor
Town of New Glasgow	Councillor Nancy Dicks
Municipality of the County of Pictou	Councillor David Parker

Call to Order

Warden Baillie called the meeting to order.

Approval of the Agenda

Motion: To approve the Agenda as presented.

Moved: Mayor Barrie MacMillan
Seconded: Councillor Cam Beaton

Motion Approved.

Approval of the Minutes

Motion: To approve the Minutes of February 5, 2015 as presented.

Moved: Councillor Denise Taylor
Seconded: Councillor Deborah Wadden

Motion Approved.

Business Arising from the Minutes

a. Update on Staff Meetings – Study Components:

Project Manager Conrod advised of the meeting held on February 12th with Derek Eisan and Kevin Burley. They are working on the production of maps with municipal properties. They are also working on the PVSC data and integration of data into GIS. Conrod outlined the various options available for area rating methods such as: uniform/equal tax by PID, uniform/equal tax by dwelling unit count, consumption based tax (ie: water in-wastewater out), service equivalent unit counts, assessment based, assessment based by distance, frontage based charges.

b. Municipal Office Hard Copy Handouts/Website – Press Release

CAO MacDonald provided an overview of the document to be available in the Municipal Offices. The Committee agreed to proceed with making the MOU Overview document available in hard copy through the offices and electronically via the respective municipal websites and the new www.onepictoucounty.ca website. A media release will be prepared to announce the launch of the new website and the overview information being available through the various mediums.

c. RFP External Consulting – Governance and Administration

Project Manager Conrod advised that 14 packages have been taken out for the RFP and the RFP formally closes on February 27th.

New Business

a. Stakeholder Consultations and Presentations

CAO Conrod provided an overview of the powerpoint presentation and the Committee recommended speakers for the various slides.

February 18, 2015 – 12pm	Pictou County Chamber of Commerce Board Meeting
February 18, 2015 – 6pm	Pictou County Pulse and Pictou County 2020
February 19, 2015 – 7:30am	Pictou County Chamber of Commerce Business Breakfast Meeting
February 24, 2015 – 7pm	Lyons Brook Community Centre
March 2, 2015 – 5pm	Town of Stellarton

CAO Conrod provided an overview of the expected questions that may be raised by the public during the sessions.

In-Camera Session

Motion: To go into the Private Session

Moved: Councillor Denise Taylor
Seconded: Councillor Cam Beaton

Motion Approved.

a. Recommendation from Private Session

Motion: To approve the response letter to be issued to the Town of Trenton.

Moved: Mayor Barrie MacMillan
Seconded: Mayor Joe Hawes

Motion Approved.

Scheduling of Next Meeting Date

Friday, March 6, 2015 at 9:30am at the Municipality of the County of Pictou Council Chambers.

Adjournment

Motion: To adjourn the meeting.

Moved: Mayor Joe Hawes
Seconded: Mayor Barrie MacMillan

Motion Approved.

Ronald Baillie, Chair

**March 6, 2015
Date of Minute Approval**